



**Office of the Registrar
FERPA Form
Family Educational Rights and Privacy Act
Parental Access to Education Records**

Instructions: This form is to be used by the student to grant access to their education records to other entities besides themselves, such as a parent, spouse, etc. When completing this form, please print all items clearly to allow for correct processing.

When a student reaches the age of 18 or begins attending a postsecondary institution, regardless of age, FERPA rights transfer from the parent to the student. Philander Smith College maintains two types of student education records: directory information and other student records (grades, GPA, etc.). Directory information is considered public information and will be released by the University upon request, in accordance with existing law. Any student who does not wish directory and/or non-directory information released must submit the appropriate documentation indicating such with the Office of the Registrar.

In signing this I, _____, give access to all directory and non-directory information at Philander Smith College to the parents/guardians listed below. I hold the authority to revoke this at any time.

- 1. _____
- 2. _____
- 3. _____

In signing this I, _____ DO NOT give my parents/guardians access to all directory and non-directory information at Philander Smith College. I hold the authority to revoke this at any time.

Student Name Print

Student Signature

Student ID

Date

Processed by: _____

Date: _____

Philander Smith College Drug and Alcohol Policy

**PHILANDER SMITH COLLEGE
IS A DRUG FREE CAMPUS**

Alcohol Possession, Use, Consumption, and Distribution Alcoholic beverages are not permitted on our campus and students shall not drink, dispense or possess alcoholic beverages on the College's property or at College functions. Suggested sanction levels for violation of the Alcohol Policy based on Consumption, possession/use, providing/distributing, under the influence, decorative items (depending on the gravity and frequency of the offense): Level 1: Warning; Parental Notification; educational program or activity; fine Level 2: Parental Notification; Educational program or activity; fine Level 3: Probation; Parental Notification; Alcohol Prevention program; fine Level 4: Suspension; Expulsion; Alcohol Prevention program or assessment.

Drugs: Individuals that are involved in drug related violations are subject to criminal action, and it is the duty of the college to report these individuals to the legal authorities. Possession without prescription of any dangerous drugs, such as marijuana, marijuana butts, cocaine, crack cocaine, heroin, narcotics, barbiturates, and any other substance that are illegal in the state of Arkansas and the United States of America is contrary to federal and/or state law. Any student found to be in possession of illegal drugs without a prescription must be reported to appropriate civil authorities and will be subject to expulsion from Philander Smith College. Suggested sanction levels for Drug Policy based on possession/use, distribution/sale, possession of paraphernalia, and accessory to use/possession/sale (depending on the gravity and frequency of the offense): Level 1: Parental Notification; educational program or activity; fine Level 2: Parental Notification; Probation; Suspension; Educational program or activity; fine Level 3: Suspension; Expulsion; Parental Notification

I _____, have read and understand Philander Smith College's Drug and Alcohol Policy and will abide by these policies.

Signature

Date